

**MILWAUKEE COUNTY  
CIVIL SERVICE COMMISSION MEETING**  
Thursday, September 20, 2018 3:32 p.m.  
Courthouse Room 203-P

**Minutes**

**ROLL CALL:**

Present: Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from March 15, 2018.

**Recommendation of the Department of Human Resources: Approve.**

**ACTION:** Dr. Karen Jackson made a motion to approve the minutes as provided; it was seconded by Dr. Elliott Moeser.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, and Dr. Elliott Moeser.

**Noes – 0**

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of March 13, March 27, April 10, May 8, May 22, June 5, June 19, July 17, July 31 and August 14, 2018.

**Recommendation of the Department of Human Resources: Receive & Place on File.**

**ACTION:** So ordered.

3. From the Director of Transportation, requesting to transfer the position of Director of Public Affairs and Marketing – Department of Transportation from the classified and unclassified position.

**Recommendation of the Department of Human Resources: Approve**

**Appearances:** Kerry Mitchell, Human Resources  
Attorney Molly Zillig, Corporation Counsel

**ACTION:** Janet Cleary made a motion to approve the transfer; it was seconded by Dr. Karen Jackson.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

*(Per section 19.85(1)(b) of the Wisconsin Statutes, the Civil Service Commission may convene into closed session to discuss item 4 and may reconvene into open session to take action on the items).*

**To Convene in Closed Session for Consideration of Item 4**

**ACTION:** Janet Cleary made a motion to convene in closed session per section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Dr. Elliott Moeser.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

**To Convene in Closed Session for Consideration of Item 4**

**ACTION:** Dr. Karen Jackson made a motion to convene in closed session per section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Janet Cleary.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

**To Reconvene into Open Session**

**ACTION:** Dr. Karen Jackson made a motion to reconvene into open session; it was seconded Janet Cleary.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

4. From the Civil Service Hearing Examiner submitting recommendations relating to employee suspensions and/or charges.

- a. **Wendy Hardy**, Medical Billing Assistant, BHD  
**Hearing Examiner – Chuck Schumacher**  
**Written Charges for Discharge, dated April 26, 2018**

**ACTION:** Janet Cleary made a motion to accept the recommendation to sustain the charges for discharge; it was seconded by Dr. Karen Jackson.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

- b. **Sabrina Whatley**, Clerk Accounts Receivable, BHD  
**Hearing Examiner – Chuck Schumacher**  
**Written Charges for Discharge, dated July 19, 2018**

**ACTION:** Janet Cleary made a motion to accept the recommendation to sustain the charges for discharge for Civil Service Rule VII, Section 4(l) paragraphs (k), (l), (m), (w) and (ff); it was seconded by Dr. Elliott Moeser.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, Dr. Elliott Moeser

**Noes – 0:**

5. Employee Resignations and Retirements:
- a. **Tanya Gonzalez**, Registered Nurse, BHD
  - b. **Jenelle Mack**, Certified Nursing Assistant, BHD
  - c. **Sunday Kerobo**, Supervisor-Nursing, BHD
  - d. **Renate Reyes**, RN, BHD

**Meeting Adjournment**

**ACTION:** Dr. Karen Jackson made a motion to adjourn the meeting; it was seconded by Janet Cleary.

**Ayes – 4:** Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

**Noes – 0**

Meeting adjourned at 4:56 p.m.

Approved by:

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Angela Nixon  
Secretary to the Civil Service Commission

AN: sh  
C: Personnel Review Board